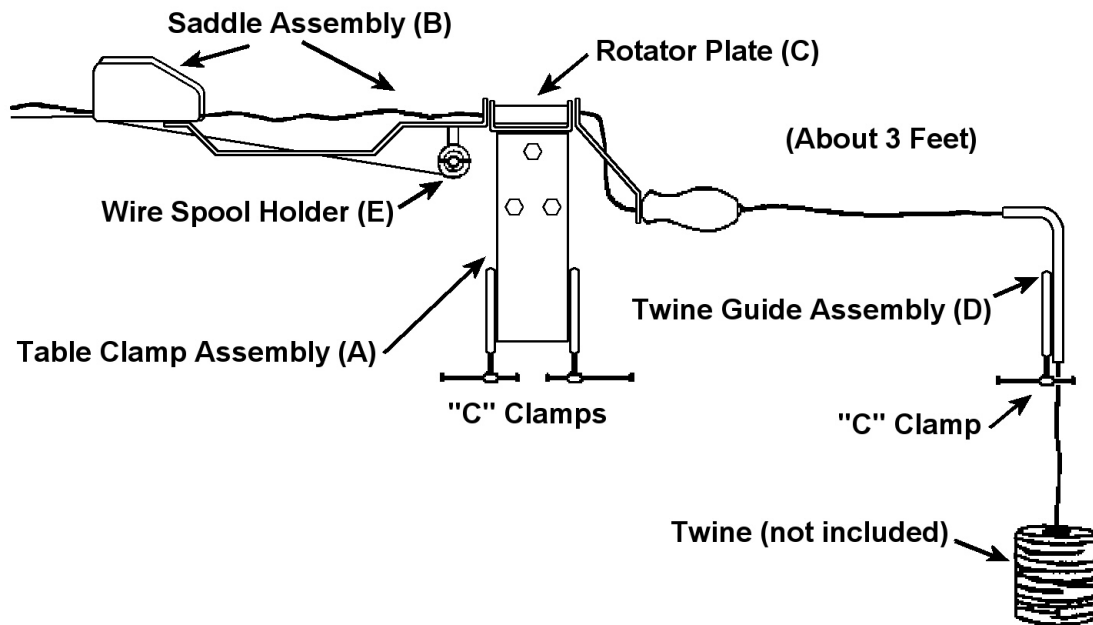


GENERAL INFORMATION

The purpose of these instructions is to assist the operator in assembling, operating, and maintaining the KELCO Garland Machine. Read it carefully. It furnishes information that will help you achieve years of dependable performance. This information was current at time of printing. Due to possible engineering changes your machine may vary slightly in detail.



PACKING LIST

1 each Twine Guide Assembly	1 each Table Clamp Assembly
1 each Saddle Assembly	3 each Cap Screws
1 each Set of Hardware [includes: 1 spring, 2 washers, 1 fender washer, 1 wing-nut, 1 hex nut, 1 roll (partial) of green spool wire]	3 each Lock Washers

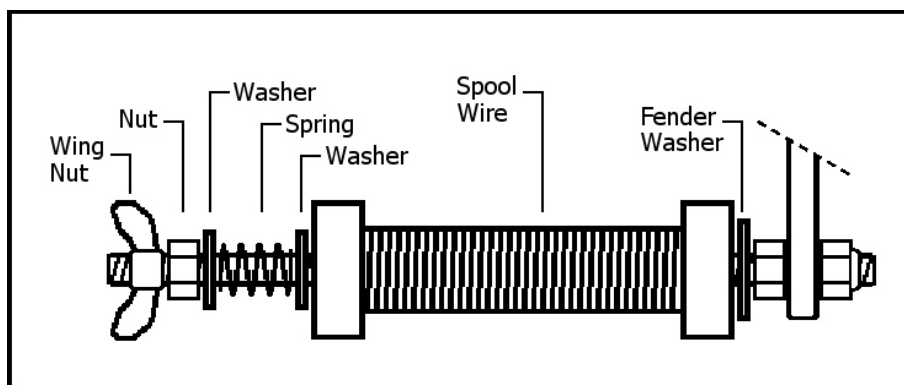
ASSEMBLY INSTRUCTIONS

1. Clamp Table Clamp Assembly (A) to table top in front of you with the "C" Clamps.
2. Remove the three hex head cap screws and washers from the saddle assembly.
3. Place lock-washers on cap screws and insert bolts through holes in Table Clamp Assembly (A) into the Saddle Assembly (B). The Rotator Plate (C) should be in front of the Table Clamp Assembly (A).

KMG1 Garland Machine Instructions

ASSEMBLY INSTRUCTIONS (continued)

4. Fasten cap screws into corresponding holes in Rotator Plate (C). Note: Be sure the handle is on the right side. When all three bolts are in place, tighten them with 7/16" wrench.
5. Clamp the Twine Guide Assembly (D) to the table top about three feet away from the end of the Table Clamp Assembly (A) on the same side as the handle (right side).
6. On the Wire Spool Holder (E), first slide the fender washer onto the threaded spindle. Then place the spool of wire so the wire feeds off the bottom of the spool. Next place one washer, the spring, the second washer, the hex nut and finally the wing nut. Refer to the diagram below for placement of each of these items on the Wire Spool Holder. Adjust the hex nut to set the desired tension on the wire spool, then turn the wing nut tight to hold the hex nut in place.



7. Thread the twine and wire through the Kelco Garland Machine as shown in diagram on Page 1.

OPERATING INSTRUCTIONS

1. To put a spool of wire on your Kelco Garland Machine, remove the wing nut, hex nut, spring and washers from the Wire Spool Holder (E). Place the spool of wire so the wire feeds off the bottom of the spool. Then replace one washer, the spring, the second washer, the hex nut and finally the wing nut. Refer to the diagram above for correct placement. Adjust the hex nut to set the desired tension on the wire spool, then turn the wing nut tight to hold the hex nut in place. Thread the wire through the hole in the long bar of the Saddle Assembly (B), out through the second hole, and up through the hole in the Saddle (see diagram on previous page). The wire will come out onto the top of the Saddle.
2. To thread twine on your Kelco Garland Machine, place a ball of twine on the floor below the Twine Guide Assembly (D) and feed it up through the Twine Guide Assembly (D). Continue to thread twine through the handle, Rotator Plate (C), and over the saddle, as shown in the diagram on Page 1.
3. Make a small bouquet of greens you will make into garland (1 to 3 boughs). Hold bouquet in your left hand on the saddle of your Kelco Garland Machine with the stems pointing toward the handle and extending about 2 inches beyond the saddle. Grasp the ends of the wire and twine with your left hand, while continuing to hold the bouquet of greens in that hand.

KMG1 Garland Machine Instructions

OPERATING INSTRUCTIONS (continued)

4. Holding bouquet, the wire and the twine in your left hand, use your right hand to turn the handle of your Kelco Garland Machine, making a couple wraps of wire to hold the bouquet of greens to the twine. It does not matter which direction you turn the handle, but you should to turn it in the same direction each set of wraps as you make your garlands. You should not let the twine wrap around the greens.
5. Advance the garland 2 to 4 inches by pulling the greens, wire and twine to the left with your left hand.
6. Repeat steps 3, 4 and 5 to continue making your garland.
7. After a little practice you will be able to make your garland as heavy or light, and as thick or thin, as you require. Make the garland lighter either by reducing the number of boughs in each bouquet or by advancing the garland further after wrapping each bouquet.
8. Adjust the wire tension periodically to get the proper degree of tension. To make adjustments, first loosen the wing nut a little, then adjust the hex nut to set the desired tension on the wire spool. Then turn the wing nut tight to hold the hex nut in place. Test for proper tension by making a test length of garland and seeing if the wire is holding the greens tight enough to insure they can not be easily pulled loose. Be careful not to set the tension too high, or the wire may cut through the boughs.

MAINTENANCE

The Kelco Garland Machine needs to be oiled to keep it running smoothly. Put a few drops of a light, all purpose oil (such as 3-in-1 oil) at the metal-on-metal rotation points of the Rotator Plate (C).

The frequency of maintenance depends on usage. If machine is used all day, every day, it should be oiled at least once a week. The Kelco Garland Machine should be oiled before storage.

REPLACEMENT PARTS LIST

KMG1-TFT Twine Feed Tube for Garland Machine

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